

AGENDA

Appleton Bilingual School Board Meeting

Date | time 3/11/2019 | 4:00 pm | *Meeting called by* Charles Garris

Location: Zion / ABS Conference Room 2nd level

Board members present: Charles Garris, Jamie Foster, Yadira Rein, Amy Swick, Amanda Chavez, Alma Cendejas Ruiz, Maria Carmen Cachu, Alex Hunt, Stacey Meyers

Absent Board members: Sara Stabelfeldt

Non-board members present: Esther Vazquez, Lori Kluball, Joel Cannon

Facilitator: Alex Hunt

Recorder: Alma Cendejas

Timekeeper: C. Garris

Time	Item	Owner
4:00	Welcome & Inspirational Quote of the Day	Charles & Alex
4:05	Progress vs. Strategic Objectives <ul style="list-style-type: none">● Facilities/Safety<ul style="list-style-type: none">○ Continued discussions about expanding space● Staffing Resources (need for ABS secretary)<ul style="list-style-type: none">○ Cons for not having a secretary role for ABS<ul style="list-style-type: none">■ not attending the district trainings■ not having someone available for the summer registration and support■ has a contract similar to a teacher contract of 9 months versus year-long - current work hours are 8am-3:30pm■ timesheet days for the bussing information sharing out during summer months■ Lori Kluball currently takes the role of two school budgets as the Head Secretary● Coaching Updates<ul style="list-style-type: none">○ Report cards○ Office Discipline Referrals○ Consistent and clarity of the expectations● High Performing Students<ul style="list-style-type: none">○ Connect with Mrs. Adesso to find resources to share with families (Community Outreach opportunity)	Sub-Team Owners
4:45	Budget Update <ul style="list-style-type: none">● Progress toward funding objectives	Jamie/Alex

	<ul style="list-style-type: none"> ○ Jamie shared the budget for donations, fundraisers, and expenses for all of the events 	
5:00	<p>Review of upcoming board-supported events (3-month time horizons)</p> <p>March Notify Parents of Lottery Results-Completed Summer Retreat Date/location-Yadira</p> <ul style="list-style-type: none"> ● Will find a date and the location will be at her new firm <p>Review bylaws, propose changes by next meeting April 8th</p> <ul style="list-style-type: none"> ● Yadira - History ● Charles- Board membership recruitment process ● Jamie- Strategic initiatives planning and roles ● Esther - Lottery bylaws <p>Review & propose changes to Board handbook by next meeting April 8th</p> <p>April School events & PTO movie night-NA Papa John's Fundraiser-\$250 expense with potential to raise \$2000. School Supply Kits-Jamie/Sara & Esther</p> <p>May WIABE Conference-Funded & Reservations completed Follow up post conference-Carmen Finalize changes to by-laws & handbook-See above</p> <p>June 5K run-Stacey - <u>Will need to move to the fall</u> File for S corp status, open bank account & then 501(c3)</p>	Jamie
5:15	<p>School Updates (Morning Drop Off)</p> <ul style="list-style-type: none"> ● Attendance and tardy numbers are increasing ● Alma informing families during calls the policies of morning drop off ● Friends of ABS newsletter will include the procedures for morning routines and attendance/tardy <ul style="list-style-type: none"> ○ What families need to do? ○ Why does this matter? ○ Common message for all families - new solutions in place for next year ○ Stacey will be interested in taking the lead to come up with new drop off routes 	Joel/Staff
5:30	Open Public Session	Open
5:45	<p>Recap of New Action Item Assignment</p> <ul style="list-style-type: none"> ● Joel will follow up with district about the safety grant for ABS ● Yadira will pick a date for the summer retreat ● Yadira - Review and update History bylaws 	Alma

	<ul style="list-style-type: none"> ● Charles- Review and update Board membership recruitment process ● Jamie- Review and update Strategic initiatives planning and roles ● Esther - Review and update Lottery bylaws ● Jamie and Esther - connect with Roxie Meyers about bus routes for the upcoming calendar ● Joel and Alma - will create date and times for sharing out the plan of the new calendar updates for families ● Joel update on need of secretary 	
6:00	Official Adjournment	Charles
n/a	Informal coordinating discussions as needed	